

BOARD OF TRUSTEES, WASHINGTON PUBLIC LIBRARY AUGUST 28,2023

The meeting was called to order by President Carolyn Witt, who led the Pledge of Allegiance. Members present included: Leanne Gisburne, Doug Holdmeyer, Jamie Holtmeier, Katie Schonaerts, Sue Wehmueller, Carolyn Witt, and Mike Coulter. Also in attendance was Antjea Wolff of the Missourian.

Sue moved that the agenda be updated to include Public Comments Section and update the closed meeting verbiage. Motion seconded by Jamie and the motion carried.

Jamie moved that the minutes of the July Meeting be accepted, with an adjustment to the Reciprocal Agreement calculations. Motion seconded by Leanne and the motion carried.

Friends of the Library Report

- Donations for the September Book Sale are strong. Friends are asking no more donations until after the September Book Sale. The books sale is the 3rd Weekend of September.
- Friends committed to supporting the 2024 Missouri Book Festival.
- Friends committed to support public computer upgrades by purchasing monitors.

Directors Report

- **Statistics and Collections**
 - July 2023 Statistics are attached. Results are very similar to 2023.
- **Facilities – HVAC Renovation**
 - The recent Wind & Rain storm caused some damage to the clay room tiles on the Western side of the library, and some water damage from an HVAC drainage pipe.
 - Good news is that temperature of the building has been stable.
- **New Secretary of State Rules**
 - SRL and WPL expired juvenile cards on July 31. Parents will have to sign a new form, acknowledging the new rules. Parents and patrons have been understanding. Frustration has been the most common expression at the front desk; a few patrons were in favor of the rules
- **Budget/Staffing**
 - Library budget is going through review by the City, along with the other city budgets.
 - MLA is the first weekend in October. WPL is sending three staff to the event, including two newer staff, to gain library education experience.

- I plan to attend the Heartland Book Festival over the first October weekend, which is sponsored by MO Humanities. They sponsored the 2022 MO Book Festival in Washington, MO.
- **Technology/Communications**
 - Public Computers and Monitors have been failing. The hardware and monitors are getting old. NOC is providing newer, updated hardware. Friends of the Library will purchase the monitors. We are working with NOC on scheduling the upgrade of the equipment. We hope newer hardware also solves some ongoing problems with the virtual machine/server setup and make it easier to support since the machines and monitors will all be similar.
- **Programs**
 - It is the library's 100th Anniversary next year. The library moved into City Hall the year after it opened. The 100th Anniversary Committee is scheduling its next meeting. We are planning some big events that will touch all of our age groups, as well as other programs.
 - We are exploring a Homeschool Support Group on Fridays. (New staff means new energy and new strengths & interests.)
 - The Missouri Book Festival organizing committee met. The committee is composed of representatives from Scenic Regional Library, Washington Public Library, and Reedy Press. We have 13 months until the 2024 Missouri Book Festival, and we are starting the process.
 - In lieu of the Missouri Book Festival this year, the library is partnering with the MO Humanities and hosting a Fall Lecture Series. This is brought about through the relationships made at the 2022 Missouri Book Festival. I brought the lecture series brochure.
 - July-August recap
 - End of Summer Carnival, July 26
 - Great Decisions Wednesdays in August, 1:00 pm.
 - Local author Donna Villani, August 10 @ 6:30 pm
 - Author Patricia Wahler, August 27 @ 6:30 pm
 - September Programs
 - Great Decisions continues on Wednesdays in September @ 1:00 pm
 - Mini Scarecrow Creation Workshop for kids, Sept 13 @ 4:00 pm
 - Fall Book Sale, Sept 15, 16 and 17
 - Adult Thrift Store Ghost Paint, Sept 26 6:00 p.m.
 - Teen Thrift Store Ghost Paint, Sept 20, 4-5:30 p.m.
 - Forest Park Owls: Hiding in Plain Sight, Sept 23, 1:00 p.m.
 - Fall Lecture Series Starts September 30 and continue into October
 - Route 66: Greatest Hits with Roy Morman, Sept 19 @ 6:30 pm
 - These programs all had great attendance, and equally important I heard great things about all programs.

Leanne moved that the director's report be accepted, seconded by Doug. The Motion carried.

Unfinished Business

- Strategic Planning – Tabled for one more month

Closed Session

- Motion by Jamie, seconded by Katie to enter a closed session at 6:30. The motion passed unanimously
- The closed session ended at 6:53

There being no further business, Jamie moved that the meeting be adjourned, seconded by Leanne. The Motion carried.

NEXT MEETING: September 25, 2023