

Library Board Meeting  
June 28th, 2021 6:00 P.M  
Library Meeting Room

**Present:** Nelson Appell, Lynn Hart, Leon Hove, Diane Lick, Gretchen Pettet, Jeff Holtmeier, and Carolyn Witt. Laura, The Missourian.

President Jeff called the meeting to order and led the Pledge.

Leon moved that the agenda be approved. The motion was seconded by Diane and the motion passed. Leon then moved the minutes of the March meeting be approved. Lynn seconded the motion, which passed.

**Friends of the Library report:** No report.

**Library Director's Report:**

**Statistics & Collections:** Library usage is growing, particularly since June 1st. We are seeing increased use by families in response to summer programming.

**Programs:**

Summer Reading Program: Due to the heat, programs have moved into the Library meeting rooms. This includes book clubs, writer's group and Children's Programs. The summer reading program is going strong and will end with the Bubble Bus in late June.

Virtual painting projects (paint and sip) will remain virtual.

Bill Schwab will be leading his popular Great Discussions in August and September.

Take Home Crafts continues to be extremely popular with our patrons!

We are evaluating Zoom usage moving forward. We anticipate that Zoom will remain an option, in particular for authors that have a significant travel distance. The cost of a professional Zoom license is negligible. (\$35 through Morenet.)

**COVID-19:**

Masks optional; we offer cloth, re-usable masks if needed.

Evergreen statewide courier and local Scenic courier running normal schedules.

No limits on numbers in building.

Meeting rooms are open.

Small donations accepted.

**E-rates:** The library can apply for the e-rate funding for the period 7/1/2020-6/30/2021 starting July 1st. Forms 471 and 486 are completed for the funding year 7/1/2021-6/30/2022. E-rates offer a 60% discount on the library's 5-year contract with NOC for Tier 1 and Tier 2 Internet connections. (\$24,000 for us.)

**Trainings:**

1/2 day Staff Training and meeting was held May 14th.

MPLD was held virtually on June 4th, in person training resumes December 2021.

MLA currently planning in person/hybrid in October 2021 in St. Charles.

Effective Library Boards webinar series will provide library directors and trustees of all types, budgets and sizes information on board basics including roles and responsibilities, effective board meetings, library policies and the importance of telling your library's story.

**Budget:** Currently budgeting for several possible enhancements: shelving in back room, a new YA shelf, replacement of AWE childrens's computers for pre-school-early grade school.

**Media:** Missourian ran several nice articles in last month's papers. We thank them for their support of the Library.

**Board of Trustees Openings:** There are three openings for board members, as of June 30, 2021. The Mayor and City Administrator are meeting to consider some names.

Laptop in Meeting Room was stolen, but little was on it and it is an opportune time to replace it.

Diane moved that the Librarian's Report be accepted. Leon seconded the motion and it carried.

**Unfinished Business:** HVAC: Is not working in the upstairs. Another condenser has blown.

**New Business:** Diane had a call from a patron singing the praises of the staff who had helped her locate a requested book. Also, applauded the efforts of the staff in adapting to difficult circumstances during the COVID crisis and continuing to successfully serve the public.

**Board Elections:** Diane moved, seconded by Leon, that Carolyn continue as Sec/Treas. Motion carried. Leon moved, seconded by Carolyn, that Katie continue as Vice President. Motion carried. President will be addressed at next meeting, when new Board members should be present. Jeff thanked Leon for his years of service to the library and we all thanked Jeff who will not seek re-appointment.

There being no further business, Leon moved that the meeting be adjourned. Lynn seconded the motion, which passed.

**Next Meeting:** July 26th, 2021 at the library